i. Click on “login” link on home page to login into the e-Voting system of IDA
i. Enter Email-id registered in IDA in the login.

ii. For the first time login, use numeric part of your IDA Membership ID as password. For example, if your Membership ID is PP/WZ/LM/2345/DL, then your Password will be 2345

iii. Type the Captcha provide in the given image.

iv. Click on “Login” button to log into the e-Voting system of IDA.
Generate forgotten password

ii. Click on “Forgot Password” link on login page
iii. Enter your registered mobile number
iv. Type the Captcha provide in the given image.
v. Click on “Send Password” to get your password on your registered email-id
vi. To clear the entered details, click on “Reset” button.
To Change Your Password

i. Enter Old Password

ii. Click on “Click here to get OTP” button to get OTP on your registered mobile number

iii. Enter new password

iv. Re-Enter new password

v. Enter OTP in the OTP box

vi. Click on “Submit” to change the existing password

vii. To clear the entered details, click on “Reset” button.
Profile Page (Optional Page)

To Edit Your Profile

i. Enter Date of Birth (Optional)
ii. Enter Designation (Optional)
iii. Enter Address (Optional)
iv. Click on “Update Profile” button on profile page
Election Schedule

Election schedule button should show the above.
Propose Nomination

To Propose Nomination

I. Select “Office of”
II. Select “Nominee Name”
III. Select “Seconder Name”
IV. Click on “Next” Button
V. Check Details filled by you in Nomination of Candidate form
VI. Click on “Submit” button.
VII. Inform seconder to second the nominee.
To Seconding Nomination

I. Select any one combination of candidate and proposer from table by clicking “select” button from the table
II. When you select any one combination from the table all other combinations of candidate and proposer will get a mail regarding rejection.
III. Check Details in the “Seconding of Nomination form”
IV. Click on “Accept” Button
V. Inform the candidate to accept their nomination.
Accept Nomination

Accept Nomination

Pres. : Mr. Sathish M. N. 

Proposer Name : Mr. AVV Satyanarayana

Acceptance of Nomination

I, Mr. Sathish M. N. - 6044, having nominated for the office of President, proposed by Mr. AVV Satyanarayana-111 and seconded by Mr. Jagdish Nayaka-18391, hereby endorse my consent to contest to stand for IDA - Indian Dairy Association Central Executive Committee Election 2022.

Date: 27-05-2022
Name: Mr. Sathish M. N.
Membership No.: 6044

Upload Your Biodata:
Choose File: No file chosen
(PDF File Only)

Submit
To accept nomination

I. Select position
II. Select proposer name
III. Check Details in the “Acceptance of Nomination” form
IV. Upload your Photo by clicking on “upload Profile Photo”
V. Upload your Biodata by clicking on “Choose file”
VI. Click on the “Submit” button
VII. Your Nomination will go to returning officer for approval.

Withdraw Nomination

I. Click on the “Click here to get OTP” button
II. You will get OTP on your registered mobile number
III. Enter the OTP and withdraw your nomination
View Voter’s List

To view Voter’s list, click on “View voter’s list” menu available in the left side menu.

Cast Your Vote

Note: Cast Your Vote by Clicking on the Position button

<table>
<thead>
<tr>
<th>Sr No.</th>
<th>Position</th>
<th>Click here to cast your vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>President</td>
<td>🔄 Click here to cast your vote</td>
</tr>
<tr>
<td>2</td>
<td>Vice President</td>
<td>🔄 Click here to cast your vote</td>
</tr>
<tr>
<td>3</td>
<td>Member (General Category)</td>
<td>🔄 Click here to cast your vote</td>
</tr>
</tbody>
</table>
To cast your vote

I. Click on the “Cast Your Vote” link in the menu
II. Select any 1 position at a time.
III. You will see the pop up shown in next screenshot

IV. Select Candidates as per the limit of posts.
V. Click on “Submit” button
VI. Click on “Confirm and Get OTP” button.
VII. Enter OTP in the textbox.
VIII. Click on Submit Button.
IX. Your Vote will be casted successfully.
X. Once your vote is casted for any position that position will be removed from the list of positions and no change will be allowed in any circumstances.
XI. Now, select any other position and cast your vote for next position.
XII. For each position you will get a different OTP for casting their vote.